Work Session/Regular Meeting of the Governing Board of the Apache Junction Unified School District #43 was called to order at 6:00 p.m. at the Apache Junction Unified School District Board Room, 1575 W. Southern Avenue, Apache Junction, AZ. President Ehrlich led the audience in the Pledge of Allegiance.

Board members in attendance were Jodi Ehrlich, Dena Kimble, Cami Garcia, Christa Rizzi, and Michael Weaver.

A motion was made by Mrs. Kimble and seconded by Mrs. Rizzi to approve the agenda. Motion carried, 5-0.

A motion was made by Mrs. Rizzi and seconded by Mrs. Garcia to approve the June 6, 13, and 26, 2017 Board meeting minutes as presented. Motion carried, 5-0.

Public Comment:
1) Braiden Biggs
   2492 W. Cactus Wren, Apache Junction, AZ 85120
2) Roberto Reveles
   10904 E. Sleepy Hollow Trail, Gold Canyon, AZ

Summary of Current Events:

Governing Board Report:
- Mrs. Ehrlich: Thanks to Dr. Anderson for filling-in for me at the 4th of July event.
- Mrs. Kimble: Our Volleyball team went to summer tournament and won the championship. It was double elimination and we went undefeated. She was so proud of the girls.
- Mrs. Rizzi: Attended the fundraiser on the 4th and it was so good to have the Superintendent there.
- Mrs. Garcia: It was good to see the Superintendent at the 4th of July event and to introduce her to the boosters and the kids. Camp Tontoza is coming up July 14th through the 17th in Payson. The kids work so hard. It will be exciting.

Consent Agenda: (documents are available during office hours)
A motion was made by Mrs. Kimble and seconded by Mrs. Garcia to approve the Consent Agenda. Mr. Weaver amended the motion to add Lisa Harrison for recommendation to hire, Mrs. Garcia seconded the motion. Motion carried, 5-0.
- Personnel Action—attached
- Student Activities Accounts and Governing Board Budget Report
- Sports and after school activities addenda for certified and classified employees for 2017-2018
- Special Education stipends for hard-to-fill position
- Re-hire Larry Hill from Smartschools for Director of Facilities
- Increased hours for Lisa Harrison for Human Resources Coordinator position
- Central Arizona College Intergovernmental Agreement Renewal
- Vail Unified School District for Beyond Textbooks Program Intergovernmental Agreement
- Approval of qualified evaluators
Information and Discussion items:

**Superintendent’s Goals:**

Education – create a process to develop a new Mission, Vision, and Goals for AJUSD
- Mission is pre-established and self-imposed objective or purpose
- Vision – inspiration and framework for strategic planning
- Values – deeply-held beliefs, highest priorities, and fundamental force that drives the district’s actions
- Strategic Goals – 3-5 key areas TBD

Management - Advisory Committee to recommend 2018/19 school calendar
- Reflects best practices to achieve increased student learning
- Demonstrate fiscal implications and responsive to input and feedback from community

Governance – Improved communication system between:
- Governing Board and Superintendent
- Governing Board and families
- Governing Board and community

Personnel – Multi-year process to review/revise:
- Salary schedules
- Employee handbooks
- Job descriptions
- Benefit packages

**Audit Financial Presentation:** Mr. Dennis Osuch made a presentation regarding auditing procedure.
Communication to Governance – purpose is to talk about our responsibilities as part of the audit, significant accounting policies, uncorrected or corrected misstatements, significant estimates within the audit, and any other significant items discussed. We did have one uncorrected misstatement – an error that wasn’t significant from a prior year that will go away after this year. We did not have any material correcting entries at all, which is great. Mr. Osuch said: for a lot of their clients, they draft the financial statements and for some school districts, they report a material weakness because they don’t have the personnel with an understanding of how financial statements work. That is not the case with A.J. because of the financial knowledge their business office has.

The USFR is a 27-page state report that is linked back to AZ Revised Statutes and is in the form of Yes, No, or NA responses. Any No response means that there was an error or something that occurred where we couldn’t answer yes. No school district ever gets all yes responses. The majority of the numbers were in the attendance area, but nothing of significance and very common within school districts with multiple schools and secretaries.

The next report is the single audit report divided into two reports. One is the Government standards report and we don’t give an opinion in that report. We report on internal controls as they relate to the financial statements. We report any material weaknesses or significant deviances. There are three levels or reports. A management letter is an item that is more of an efficiency matter and only goes to management. “Something of significance” is reported as a significant deficiency. A material weakness report is something that has caused a material misstatement or could cause a mistake in the future. There were no material weaknesses that were reported but there were two significant deficiencies. One was related to Capitol Assets and the other was the timeliness of deposits.
The other report is the Uniform Grant Items Report on your major federal programs. This year the program that was selected was Title I with 12 compliance areas that we test and report on. We issued a clean opinion on compliance and had no findings over internal controls relating to Title I.

The big report is the Comprehensive Financial Report. There wasn’t anything of significance in the financial statements and we issued a clean opinion on the financial report.

- **Specific items of District business:**
  - A motion was made by Mrs. Kimble and seconded by Mrs. Rizzi to adopt the 2017-2018 Budget. Motion carried, 5-0.
  - **Discussion:** Mrs. Reichert presented to the Board how our fund is being allocated. Public school budgetary limits are mainly based upon legislatively determined formulas. The monies to fund these formulas are obtained from State of Arizona assistance (State Aid) and local taxation. If a school wants to increase their funding beyond the formulas, they can pass Maintenance & Operation Overrides or Capital Overrides.
  - Our total budget for 2017-2018 is $37,057,939.00. Below is the budget distribution summary:
    - Maintenance and Operation = 57%
      - Basic ADM formula = 82%
      - Pupil Transportation formula = 11%
      - Extra budgetary = 7%
    - Classroom Site Funds = 10%
    - Food Service = 4%
    - School Plant Fund = .5%
    - Fingerprint/Unemployment = .01%
    - Auxiliary Operation/Tax Credit = 2%
    - Instructional Improvement = .8%
    - Federal Grants = 10%
    - Bond/Adjacent Ways = 11%
    - Unrestricted Capital = 3%
    - Structured English Immersion = .3%
    - Student Success = .29%
    - Civic Center/Community School = .7%
    - Gifts & Donations = .4%
    - Funding associated with the Maintenance and Operation Fund

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<th>Summary of Funding:</th>
<th>Maintenance of Operation</th>
<th>Capital Outlay</th>
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<td>Basic ADM Formula</td>
<td>$17,378,756</td>
<td>$500,000</td>
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<td>DAA Formula</td>
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<td>Transportation Formula</td>
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<td>Budget Balance Carry forward</td>
<td>1,309,730</td>
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<td>Prop 123 Additional Funding</td>
<td>173,650</td>
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<td>Interest</td>
<td>-</td>
<td>4,996</td>
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<tr>
<td>Total Budget</td>
<td>$21,259,512</td>
<td>$1,007,537</td>
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</table>

Maintenance Budget by Function: This shows the M & O budget by “function” or where the expenditure takes place. The District spends a combined 61.64% on instruction and instructional related areas. Non-school administrative costs are 5%.

- Instruction = 47%
- Student Support = 12%
- Instructional Support = 2.64%
- General Administration = 1%
- School Administration = 6%
- Central Services = 4%
- Plant Operations = 16%
- Pupil Transportation = 9%
- Non-Instructional Services = .36%

Capital Outlay Budget by Function:
- Instruction = 38%
- Student Support = 19%
- Administration = 5%
- Operation & Maintenance of Plant = 19%
- Student Transportation = 19%

Classroom Site Fund: The classroom Site Fund is subdivided into three separate funds. Revenue is derived from the portion of state sales tax collections and permanent state school fund earnings as approved by voters in 2000 as part of Proposition 301.
- Base salary – Fund 001
  - To be used for teacher base salary increases and employment related expenses.
- Performance Pay – Fund 012
  - To be used for performance – based teacher compensation increases and employment related expenses.
- Other – Fund 013
  - To be used for teacher compensation increases, class size reduction, teacher development, dropout prevention programs.

2018 Site Fund Allocation is based on $386.00 per weighted student count. This is an increase of $54.00 per student weighted count from FY 2017; however, $19.00 of this amount is considered “one time money” and will not be available in FY 2019.

B. A motion was made Mrs. Rizzi and seconded by Mrs. Kimble to approve the allocation of monies related to the 1.06% teacher addenda pursuant to Laws 2017, Ch. 305 §33 to be paid out statutorily, half in December and half in May. Motion carried, 5-0.
Discussion: Mrs. Reichert recommended that the 1.06% to be distributed as an addenda to teachers who continue to teach from last year to this year as stipulated by state statute. The addenda will be distributed in December 2017 and May 2018.

C. A motion was made by Mrs. Rizzi and seconded by Mrs. Kimble to approve the adoption of the investment and warrant resolution for 2017-2018. Motion carried, 5-0.

D. A motion was made by Mrs. Kimble and seconded by Mrs. Rizzi to approve the audit service agreement with CliftonLarsonAllen LLP (CLA) for 2016-2017 school year. Motion carried, 5-0.

E. A motion was made by Mrs. Kimble and seconded Mrs. Garcia to approve the purchase of teaching aids and supplies – IFB#08-01-22 to various vendors in the amount of $100,000.00 effective July 1, 2017. This is the first year of a five-year contract. Motion carried, 5-0.

F. A motion was made by Mrs. Rizzi and seconded by Mrs. Garcia to enter into executive session at 7:00 pm to discuss the requested release from contract of Hollie Chang, James Gibson, and Adela Santa Cruz. The motion was amended by Mrs. Rizzi and seconded by Mr. Weaver to discuss Hollie Chang and James Gibson in an open session per their request. Motion carried, 5-0.
G. Action on Recommendations:

1) A motion was made by Mr. Weaver and seconded by Mrs. Kimble to release Adela Santa Cruz from her contract with liquidated damages in the amount of $1,500.00. The motion was approved with a vote of 4-1. Ms. Rizzi explained that she was voting “no” because she doesn’t feel that employees should be penalized for leaving their teaching position.

Discussion: A request from Adela Santa Cruz to be released from her contract. She will not be continuing on in education at any other district and has stated that she will not be able to physically complete her contract. She doesn’t feel she can continue traveling between two schools and wants to retire

2) A motion was made by Mrs. Kimble and seconded by Mrs. Garcia to release Hollie Chang from her contract with liquidated damages in the amount of $1,500.00. The motion was approved with a vote of 4-1.

Discussion: On June 20th she requested to be released from her contract as she wants to seek employment in an administrative position in another district. The motion was approved with a vote of 4-1. Ms. Rizzi explained that she was voting “no” because she doesn’t feel that employees should be penalized for leaving their teaching position.

3) A motion was made by Mr. Weaver and seconded by Mrs. Kimble to release James Gibson from his contract with liquidated damages in the amount of $1,500.00. The motion was approved with a vote of 4-1.

Discussion: Provided a letter in early July requesting to be released from his contract to move into a neighboring school district. He is in a position that is very hard to fill and would place a burden on our schools and would be a detriment to his student’s education.

At 8:10 p.m., Mrs. Rizzi moved to adjourn the meeting; Mrs. Kimble seconded the motion. Motion carried, 5-0.

Respectfully submitted by:
Edna Goff, Board Secretary
August 8, 2017

APPROVED BY THE BOARD:

[Signatures]
President
Vice-President
Member
Member
Member
GOVERNING BOARD MEETING
July 11, 2017

Recommendation to Hire:
Certified:  Heather DeFrancisco, Teacher, Four Peaks/Desert Vista
Kimberly Greer, Teacher, Apache Junction High School
Christine Harrell, Teacher, Four Peaks Elementary
Terry Hendron, Teacher, Apache Junction High School
Julianne Johnson, Teacher, Apache Junction High School
Barbara Kanzler, Teacher, Cactus Canyon Junior High
Michele Landis, Teacher, Peralta Trail Elementary
Martin Loftus, Psychologist, TLC (Return from SmartSchools)
Rena Marley, Teacher, Apache Junction High School
Kroy Miller, Teacher, Cactus Canyon Junior High
Courtney Moyer, Teacher, Cactus Canyon Junior High
Juli Runberg, Teacher, Four Peaks Elementary
William Schroeder, Teacher, DVES (Return from SmartSchools)
Lindsey Short, Teacher, Desert Vista Elementary School
Rebecca Swift, Teacher, AJHS (Return from SmartSchools)
Alexandra Young, Teacher, Four Peaks Elementary

 Classified:  David Downey, Bus Driver, Transportation
Sally Marks, Public Relations Coordinator, District
Meri Palmer, Bus Aide, Transportation

Resignation  Arrianna Arrington, Custodian, Cactus Canyon Junior High
April Brady, Aide-Health, Transitional Learning Center
David Downey, Bus Driver, Transportation
Karen Finn, Buyer, Business Office
Eric Key, Custodian, Peralta Trail Elementary (Termed)
Tammy Harlan, PARA 11, Four Peaks Elementary
Heather Maertens, PARA TITLE 1, DVES (Non Renewal of Title)
BOARD MEETING
July 11, 2017

APPROVE PURCHASE
TEACHING AIDS & SUPPLIES
IFB # 08-01-22

The Apache Junction Unified School District, as a member of the Strategic Alliance for Volume Expenditures (SAVE), submitted a bid to contract for teaching aids and supplies. Vendors listed below offer a wide selection of teaching materials for in-classroom use. The bid was sent to four hundred ninety two vendors (492) in which one hundred (100) responded and ninety (90) “no bid”. We had fifty two vendors send in bids with one vendor fax in their bid. A multiple vendor award is being recommended due to multiple age groups as well as subject matters. Selection was based on conforming to the bid requirements, availability of service representative, past history, reference, cost and discount from catalog. Recommendation is to award to vendors who submitted valid responses. This is a District wide bid for pricing in materials to be purchased throughout the 2017-2018 calendar year. This is the first of a five year contract. Actual purchases will be made upon request from the various schools and departments as needed.

Total Recommended Award to Various Vendors: $100,000.00


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Vision: Arizona's 1st choice for education... Every student, diploma in hand, prepared to contribute to our world.
1. Rochester 100 fax in there IFB.

2. Vendors Amplify, Innovative Learning Concepts, Istation, Mentoring Minds, Myon, National Inventors, National Reading Styles, peaceful Solution Character Education, are software or programs that was not on the bid.

3. Vendor Classroom Library, Learn by Doing, and Nasco only sent in one copy and not a CD or Stick.
| Country | OSCE Partner | OSCE Missions | OSCE PA | OSCE MEEs | OSCE ODIHR | OSCE Other | OSCE Participating States | OSCE Observer Missions |
|---------|--------------|---------------|---------|-----------|------------|********|-------------------------|-----------------------|
| Albania | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Armenia | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Austria | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Azerbaijan | Yes       | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Belarus | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Bosnia and Herzegovina | Yes       | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | Yes                   |
| Bulgaria | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Croatia | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Cyprus | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Czech Republic | Yes       | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Denmark | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Estonia | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Finland | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| France | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Georgia | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Germany | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Greece | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Hungary | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Iceland | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Ireland | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Italy | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Japan | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Kazakhstan | Yes       | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Latvia | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Lithuania | Yes       | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Luxembourg | Yes       | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Moldova | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Montenegro | Yes       | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | Yes                   |
| Netherlands | Yes       | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Norway | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Poland | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Portugal | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Romania | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Russia | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Serbia | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | Yes                   |
| Slovak Republic | Yes       | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Slovenia | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Spain | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Sweden | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Switzerland | Yes       | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Turkey | Yes          | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| Ukraine | No           | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |
| United Kingdom | Yes       | Yes           | Yes     | Yes       | Yes        | Yes        | Yes                     | No                    |

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